

**Gareth Owens LL.B Barrister/Bargyfreithiwr**  
Chief Officer (Governance)  
Prif Swyddog (Llywodraethu)



Contact Officer:  
Janet Kelly 01352 702301  
janet.kelly@flintshire.gov.uk

To: Cllr Rosetta Dolphin (Chair)  
Councillors: Marion Bateman and Rob Davies

22 February 2023

Dear Sir/Madam

**NOTICE OF REMOTE MEETING**  
**LICENSING SUB-COMMITTEE**  
**TUESDAY, 28TH FEBRUARY, 2023 at 10.00 AM**

Yours faithfully

Steven Goodrum  
Democratic Services Manager

Please note: Public speakers have been asked if they would like to address the Committee in English or Welsh.

The meeting will be live streamed onto the Council's website. The live streaming will stop when any confidential items are considered. A recording of the meeting will also be available, shortly after the meeting at <https://flintshire.public-i.tv/core/portal/home>

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

## A G E N D A

### 1 APOLOGIES

**Purpose:** To receive any apologies.

### 2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

**Purpose:** To receive any Declarations and advise Members accordingly.

### 3 LICENSING ACT 2003 – APPLICATION FOR VARIATION OF A PREMISES LICENCE (Pages 5 - 34)

**Purpose:** For Members to consider and determine an application to vary a premises licence, made under the Licensing Act 2003, in respect of Herons Lake Retreat, Caerwys Hill, Caerwys, Flintshire CH7 5AD.

***Please note that there may be a 10 minute adjournment of this meeting if it lasts longer than two hours***

## **Procedural Note on the conduct of meetings**

The Chair will open the meeting and introduce themselves.

The meeting will be attended by a number of Councillors. Officers will also be in attendance to present reports, with Democratic Services officers acting as hosts of the meeting. The Council's Solicitor will also be present.

All attendees are asked to ensure their mobile phones are switched off and that any background noise is kept to a minimum.

All microphones are to be kept muted during the meeting and should only be unmuted when invited to speak by the Chair. When invitees have finished speaking they should go back on mute.

The Chair will call the speakers, with elected Members addressed as 'Councillor' and officers addressed by their job title e.g. Chief Executive' or name. From time to time, the officer advising the Chair will explain procedural points or suggest alternative wording for proposals, to assist the Committee.

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